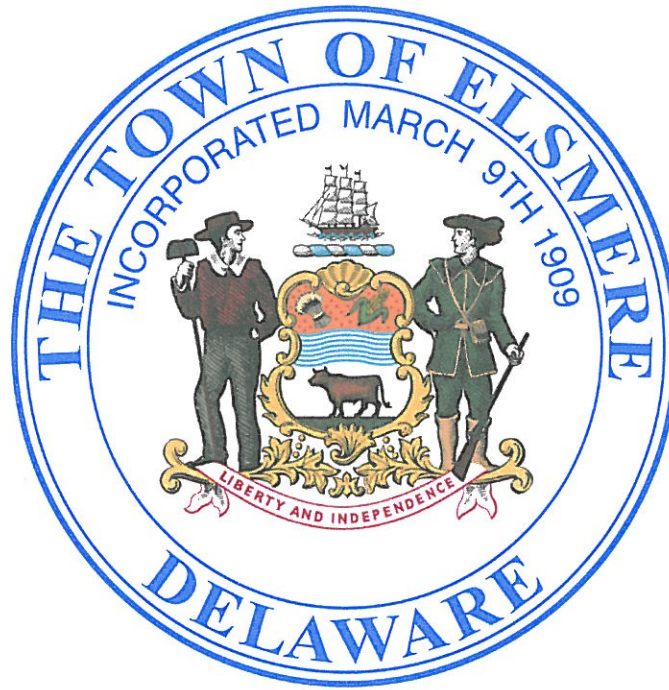


Town of Elsmere



Fiscal Year 2013-2014 ANNUAL OPERATING AND CAPITAL BUDGETS

Adopted by the Mayor & Council at their June 08, 2013 public meeting.

TOTAL	APPROVED REVENUES	\$3,153,587.00
TOTAL	APPROVED OPERATING EXPENSES	\$3,099,132.00
TOTAL	APPROVED CAPITAL EXPENSES	\$ 5,000.00

APPROVED PROVISIONS:

General:

1. The Mayor and Council took the following action concerning the "Long Term Planning" budget which was approved as part of this budget.
 - a. The funds allocated to this department and its sub-categories shall be placed into "Towns Long Term Planning Account" and a bi-annual report is to be provided to the Mayor and Council detailing the the interest gained during the reporting period and how it was applied across all of the sub-categories.
 - b. Expenditures from any of the sub-categories would require specific approval from the Mayor and Council.
 - c. These line items would not be considered capital items and would require the approval of a simple majority of the Mayor and Council for expenditures from the line items.
 - d. Any funds remaining in these line items at the end of the fiscal year will remain in the line item and be carried over into the next fiscal year. Any remaining amount will not be included as a part of the accumulated surplus of any fiscal year.
3. In addition to the amount budgeted for the "ORIGINAL POLICE PENSION PLAN ALLOCATION" the amount received from the State of Delaware shall be combined with the budgeted amount and be deposited in that pension plans assets.

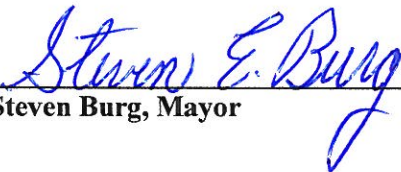
Finance Department:

The Town Manager is authorized without the prior approval of the Mayor and Council to direct the Finance Department to create additional line item(s) when he deems such action necessary or required in order to properly and accurately account for and report the financial activity and position of the Town, provided doing so will not increase or decrease any amount approved by the Mayor and Council in this budget. This section shall not apply to the Department of Public Safety.

Public Safety Department Funding Source:

1. In accordance with Title 22, Section 1601 (c) of the Delaware Code, the primary funding source for the Public Safety Department's approved Operating cost shall be the revenues realized by the collection of the Town of Elsmere's Reality Transfer Taxes. Should these funds be depleted the remaining approved expenses shall be funded out of the Town's General Fund.
2. The primary funding source for the Department of Public Safety's Capital requests should there be any shall be the revenues available in the "Red Light Camera" account. Any shortfall in the amount needed shall be funded from the Town's General Fund

Approved by the Mayor and Council at their June 08, 2013 meeting.



Steven Burg, Mayor



Joann I. Personti, Secretary

	A	B	C	D	E	F	G
1		TOWN OF ELSMERE					
2		FISCAL YEAR 2013 - 2014					
3		APPROVED OPERATING BUDGET					
4							
5						FY 13-14	
6						Approved	
7							
8		ADMINISTRATION				547,736.00	
9		CODE ENFORCEMENT				149,090.00	
10		FINANCE				241,059.00	
11		PUBLIC SAFETY				1,005,669.00	
12		PUBLIC WORKS				378,433.00	
13		PUBLIC WORKS SANITATION				546,183.00	
14		PARKS AND RECREATION				96,650.00	
15		LONG TERM PLANNING				134,312.00	
16							
17							
18		TOTAL REQUESTED EXPENSES				3,099,132.00	
19							
20		TOTAL REQUESTED REVENUES				3,153,687.00	
21							
22							
23		Capital Budget Request				5,000.00	
24							
25			Total Requested Expenses			3,099,132.00	
26			Total Proposed Revenues			3,153,687.00	
27							
28			Result			54,455.00	
29			Subtract The Amount Needed for The Capital Budget			(5,000.00)	
30							
31			Final Position of The Town			49,455.00	
32							

	A	B	C	D	E	F	G
33				TOWN OF ELSMERE			
34				FISCAL YEAR 2013 - 2014			
35				APPROVED REVENUE BUDGET			
36							
37						FY 13-14	
38						Approved	
39							
40		4-01-04-20-0017-0000		Accident Reports		4,000.00	
41		4-01-04-30-0060-0000		Board of Adjustment		1,000.00	
42		4-01-04-30-0020-0000		Building Permits		25,000.00	
43		4-01-04-30-0070-0000		Business Licenses		65,000.00	
44		4-01-04-30-0021-0000		Code Violations		12,000.00	
45		4-01-04-11-0011-0000		Interest Income		1,200.00	
46		4-01-04-20-0016-0000		Other Courts CCP		15,000.00	
47		4-01-04-10-0110-0000		Other Income Administration		2,000.00	
48		4-01-04-30-0110-0000		Other Income Code Enforcement		700.00	
49		4-01-04-20-0110-0000		Other Income Public Safety		2,500.00	
50		4-01-04-20-0110-TOW1		Towing		16,500.00	
51		4-01-04-11-0110-0000		Other Income Finance		1,000.00	
52		4-01-04-40-0110-0000		Other Income Public Works		1,500.00	
53		4-01-04-40-0110-0001		Other Income Property Abatements		2,000.00	
54		4-01-04-40-0110-0002		Other Income Recycling		3,000.00	
55		4-01-04-11-0001-0000		Real Estate Taxes		2,285,305.00	
56		4-01-04-20-0208-0000		Red Light Camera		500.00	
57		4-01-04-10-0110-0000		Rental Income Administration		90,287.00	
58		4-01-04-30-0075-0000		Rental Licenses		180,000.00	
59		4-01-04-10-0026-0000		State Pension Passs-through		60,000.00	
60		4-01-04-11-0010-0000		Tax Penalties and Interest		13,700.00	
61		4-01-04-11-0090-0000		Transfer Taxes		110,000.00	
62		4-01-04-20-0015-0000		Fines (Voluntary Assessment)		170,000.00	
63		4-01-04-11-0080-0000		Franchise Fees		91,395.00	
64							
65				Total Proposed Revenues		3,153,587.00	
66							
67							

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127							
128							
129		Revenue Line Items				FY 13-14	
130						Approved	
131							
132		4-01-04-30-0020-0000	Building Permits			25,000.00	
133		4-01-04-30-0021-0000	Code Violations			12,000.00	
134		4-01-04-30-0060-0000	Board of Adjustment			1,000.00	
135		4-01-04-30-0070-0000	Business Licenses			65,000.00	
136		4-01-04-30-0075-0000	Rental Licenses			180,000.00	
137		4-01-04-30-0110-0000	Other Income Code Department			700.00	
138							
139			Total Revenue			283,700.00	
140							
141		Expense Line Items				FY 13-14	
142						Approved	
143							
144		4-01-05-30-1000-0000	Salary			79,976.00	
145		4-01-05-30-1001-0000	Overtime			2,500.00	
146		4-01-05-30-1010-0000	Payroll Taxes			7,375.00	
147		4-01-05-30-1025-0000	Employee Longevity Benefit			2,400.00	
148		4-01-05-30-2071-0000	Computer Operations			6,489.00	
149		4-01-05-30-2070-0000	Contracted Professional Services Expenses			18,000.00	
150		4-01-05-30-2100-0000	Dues/Subscriptions/Meetings			400.00	
151		4-01-05-30-2122-0000	Emergency Operations			0.00	
152		4-01-05-30-3140-0000	Gas/Oil Vehicles			1,000.00	
153		4-01-05-30-2160-0000	Insurance Business			4,023.00	
154		4-01-05-30-2161-0000	Insurance-Auto			3,898.00	
155		4-01-05-30-2170-0000	Insurance-Health			10,221.00	
156		4-01-05-30-2180-0000	Insurance-Life/Disability			803.00	
157		4-01-05-30-2181-0000	Workers Compensation			355.00	
158		4-01-05-30-2280-0000	Postage			2,000.00	
159		4-01-05-30-2320-0000	Maintenance-Vehicle			700.00	
160		4-01-05-30-3330-0000	Materials/Supplies			1,000.00	
161		4-01-05-30-3340-0000	Miscellaneous			200.00	
162		4-01-05-30-3350-0000	Office Supplies			2,750.00	
163		4-01-05-30-2370-0000	Telephone			3,000.00	
164		4-01-05-30-2390-0000	Training			1,500.00	
165		4-01-05-30-3400-0000	Uniforms			500.00	
166							
167			Total Code Enforcement Expenses			149,090.00	
168							

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211							
212		Revenue Line Items				FY 13-14	
213						Approved	
214							
215							
216		4-01-04-20-0015-0000	Fines			170,000.00	
217		4-01-04-20-0016-0000	Other Courts CCP			15,000.00	
218		4-01-04-20-0017-0000	Accident Reports			4,000.00	
219		4-01-04-20-0208-0000	Red Light Camera			500.00	
220		4-01-04-20-0110-0000	Other Income Public Safety			2,500.00	
221		4-01-04-20-0110-TOW1	Towing			16,500.00	
222							
223			Total Public Safety Revenue			208,500.00	
224							
225		Expense Line Items				FY 13-14	
226						Approved	
227							
228		4-01-05-20-1000-0000	Salary			601,670.00	
229		4-01-05-20-1000-0001	Salary - Clerical			43,825.00	
230		4-01-15-20-1000-BIKE	Salary - Seasonal			17,600.00	
231		4-01-05-20-1001-0000	Overtime			18,500.00	
232		4-01-05-20-1003-0000	Holiday			16,500.00	
233		4-01-05-20-1010-0000	Payroll Taxes			22,474.00	
234		4-01-05-20-1025-0000	Employee Longevity Benefit			1,700.00	
235		4-01-05-20-2170-0000	Insurance-Health			107,078.00	
236		4-01-05-20-2180-0000	Insurance-Life/Disability			7,185.00	
237		4-01-05-20-8250-0000	Lease - Office Equipment			3,900.00	
238		4-01-05-20-2181-0000	Workers Compensation			30,000.00	
239		4-01-05-20-2071-0000	Computer Operations			2,000.00	
240		4-01-05-20-2081-0000	Discretionary Funds			1,500.00	
241		4-01-05-20-2100-0000	Dues/Subscriptions/Meetings			500.00	
242		4-01-05-20-2122-0000	Emergency Operations			0.00	
243		4-01-05-20-3141-0000	Firearms/Supplies			1,500.00	
244		4-01-05-20-3140-0000	Gas/Oil Vehicles			35,000.00	
245		4-01-05-20-2161-0000	Insurance-Vehicles			22,998.00	
246		4-01-05-20-2160-0000	Insurance-Business			23,114.00	
247		4-01-05-20-2280-0000	Postage			300.00	
248		4-01-05-20-2290-0000	Building Maintenance			2,000.00	
249		4-01-05-20-2310-0000	Maintenance/Repair			500.00	
250		4-01-05-20-2300-0000	Equipment Contracts			8,600.00	
251		4-01-05-20-2320-0000	Maintenance-Vehicle			8,000.00	
252		4-01-05-20-3330-0000	Materials/Supplies			5,000.00	
253		4-01-05-20-2331-0000	Medical Costs			500.00	
254		4-01-05-20-3360-0000	Office Supplies			4,000.00	
255		4-01-05-20-2360-0000	Evidence Processing			500.00	
256		4-01-05-20-2370-0000	Telephone			7,725.00	
257		4-01-05-20-2372-0000	Telephone - Cell Phones			4,000.00	
258		4-01-05-20-2390-0000	Training			1,500.00	
259		4-01-05-20-3400-0000	Uniforms			4,000.00	
260		4-01-05-20-3401-0000	Uniform Cleaning			2,000.00	
261							
262			Total Public Safety Expenses			1,005,669.00	
263							

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266							
267							
268		Revenue Line Items				FY 13-14	
269						Approved	
270							
271		4-01-04-40-0110-0000	Other Income Public Works			1,500.00	
272		4-01-04-40-0110-0001	Other Income Public Works Abatement Payments			2,000.00	
273		4-01-04-40-0110-0002	Other Income Recycling			3,000.00	
274							
275			Total Public Works Revenue			6,500.00	
276							
277							
278							
279							
280							
281		Expense Line Items				FY 13-14	
282						Approved	
283							
284		4-01-05-40-1000-0000	Salary			168,690.00	
285		4-01-05-40-1001-0000	Overtime			6,000.00	
286		4-01-05-40-1010-0000	Payroll Taxes			15,285.00	
287		4-01-05-40-1025-0000	Employee Longevity Benefit			5,900.00	
288		4-01-05-40-2070-0000	Contracted Professional Services			8,300.00	
289		4-01-05-40-2120-0000	Electricity/Gas			4,000.00	
290		4-01-05-40-2121-0000	Fuel Oil			14,676.00	
291		4-01-05-40-2122-0000	Emergency Operations			0.00	
292		4-01-05-40-2124-0000	Water/Sewer			1,050.00	
293		4-01-05-40-3140-0000	Gas/Oil Vehicles			12,000.00	
294		4-01-05-40-2071-0000	Computer Operations			2,500.00	
295		4-01-05-40-2160-0000	Insurance-Business			12,160.00	
296		4-01-05-40-2161-0000	Insurance-Auto			11,530.00	
297		4-01-05-40-2170-0000	Insurance-Health			42,180.00	
298		4-01-05-40-2180-0000	Insurance-Life/Disability			1,682.00	
299		4-01-05-40-2181-0000	Workers Compensation			6,116.00	
300		4-01-05-40-3251-0000	Maintenance/Streets			25,000.00	
301		4-01-05-40-2290-0000	Maintenance-Building			3,000.00	
302		4-01-05-40-2300-0000	Maintenance-Equipment			5,500.00	
303		4-01-05-40-2320-0000	Maintenance-Vehicle			17,000.00	
304		4-01-05-40-3330-0000	Materials/Supplies			6,000.00	
305		4-01-05-40-3340-0000	Miscellaneous			200.00	
306		4-01-05-40-3350-0000	Office Supplies			500.00	
307		4-01-05-40-2370-0000	Telephone			2,000.00	
308		4-01-05-40-2390-0000	Training			2,000.00	
309		4-01-05-40-3400-0000	Uniforms			5,164.00	
310							
311			Total Public Works			378,433.00	
312							

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316							
317		Expense Line Items				FY 13-14	
318						Approved	
319							
320		4-01-05-43-2070-0001		Waste Management Costs		537,883.00	
321		4-01-05-43-2230-0000		Landfill Fees		2,000.00	
322				Container Replacements		6,300.00	
323							
324				Total Public Works Sanitation		546,183.00	
325							

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PARKS AND RECREATION
FY 13 - 14 APPROVED OPERATING BUDGET

Expense Line Items	FY 13-14 Approved
4-01-05-47-2070-0002 LANDSCAPE MAINT CONTRACT	45,750.00
4-01-05-47-2115-JUL4 Independence Day Celebration	13,000.00
4-01-05-47-2115-MITP MOVIE EXPENSES	3,000.00
4-01-05-47-2115-TREE Town Tree lighting Ceremony	1,000.00
4-01-05-47-2115-PRDE Holiday Parade	5,000.00
4-01-05-47-2115-SHRD Shredding Event	400.00
4-01-05-47-2115-HHWC Household Hazardous Waste Collection	500.00
4-01-05-47-2115-TWCU Town Wide Clean Up	3,000.00
4-01-05-47-3252-0000 Maintenance-Parks	25,000.00
Total Parks and Recreation	96,650.00

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347							
348							
349							
350							
351		Expense Line Items				FY 13-14	
352						Approved	
353							
354		4-01-05-80-0027-0010		ORIGINAL POLICE PENSION PLAN ALLOCATION		35,753.00	
355		4-01-05-80-0027-0020		CAPITAL DEPRECIATION ALLOCATION		25,753.00	
356		4-01-05-80-0027-0040		INFRASTRUCTURE MAINTENANCE ALLOCATION		50,753.00	
357		4-01-05-80-0027-0050		CAPITAL BUILDING ALLOCATION		15,753.00	
358		4-01-05-80-0027-0060		CONTINGENCY FUND ALLOCATION		6,300.00	
359							
360				Total Long Term Planning		134,312.00	
361							
362							

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363							
364				TOWN OF ELSMERE			
365				FISCAL YEAR 2013 - 2014			
366				FY 13 - 14 APPROVED CAPITAL IMPROVEMENT BUDGET			
367							
368						FY 13-14	
369						Approved	
370				ADMINISTRATION			
371							
372				General Code Updates		5,000.00	
373							
374							
375				TOTAL ADMINISTRATION		5,000.00	
376							
377				Public Works			
378							
379							
380							
381				TOTAL PUBLIC WORKS		0.00	
382							
383							
384				PUBLIC SAFETY			
385							
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387							
388				TOTAL PUBLIC SAFETY		0.00	
389							
390				TOTAL REQUESTED CAPITAL EXPENSES		5,000.00	
391							